

## SUSTAINABLE GROWTH SCRUTINY COMMITTEE

TUESDAY 14 SEPTEMBER 2010

7.00 PM

Bourges/Viersen Room - Town Hall

### AGENDA

Page No

1. **Apologies for Absence**
2. **Declarations of Interest and Whipping Declarations**  
  
*At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.*
3. **Minutes of the Meeting held on 20 July 2010** 1 - 4
4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**  
  
*The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commission. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.*
5. **Progress on the Delivery of the Growth, Strategic Planning and Economic Development Portfolio** 5 - 6
6. **Census 2011** 7 - 12
7. **Forward Plan of Key Decisions** 13 - 26
8. **Work Programme** 27 - 28
9. **Date of Next Meeting**

Tuesday 9 November 2010 at 7pm



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Louise Tyers on 01733 452284 as soon as possible.

### **Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

#### Committee Members:

Councillors: M Dalton (Chairman), S Allen (Vice-Chairman), Arculus, D Day, J Peach, S Lane and G Murphy

Substitutes: Councillors: D Morley, A Miners and S Goldspink

Further information about this meeting can be obtained from Louise Tyers on telephone 01733 452284 or by email – [louise.tyers@peterborough.gov.uk](mailto:louise.tyers@peterborough.gov.uk)

**MINUTES OF A MEETING OF THE SUSTAINABLE GROWTH SCRUTINY COMMITTEE  
HELD AT THE BOURGES/VIERSEN ROOM - TOWN HALL ON 20 JULY 2010**

**Present:** Councillors M Dalton (Chairman), S Allen (Vice-Chairman), D Day and S Lane, D Morley and M Todd

**Also Present:** Councillor S Dalton, Cabinet Member for Environment Capital

**Officers Present:** Jenny Harris, Lawyer  
Louise Tyers, Scrutiny Manager

**1. Apologies for Absence**

Apologies for absence were received from Councillors Arculus, Peach and Murphy. Councillors Morley and Todd were acting as substitutes.

**2. Declarations of Interest and Whipping Declarations**

No declarations of interest were made.

**3. Minutes of the Meeting held on 22 June 2010**

The minutes of the meeting held on 22 June 2010 were accepted as an accurate record.

**4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

There were no requests for call-in to consider.

**5. Environment Capital - The Next Steps**

We welcomed Councillor S Dalton to the meeting and she presented the report which provided an update on the progress of Environment Capital and the next stages in developing and launching the approach.

In adopting the Sustainable Communities Strategy (SCS) the Council had committed itself to becoming the UK's Environment Capital. Environment Capital had widespread support which had been achieved through clear political direction and the efforts of a committed, cross-sector Environment Capital Partnership. Significant building blocks had already been put in place including the SCS, Local Area Agreement, the creation of an Environment Capital Cabinet portfolio and the Environment Capital Scrutiny Committee itself. The approach also had the support of Opportunity Peterborough and of the wider business community as represented by the Economic Development Partnership.

There would be significant advantages in maintaining the current momentum in driving forward the Environment Capital agenda as it played a key role in driving the city's economic development, supported sustainable growth and provided a focus for building strong and supportive communities. Peterborough must continue to position itself as an environmental leader and enhance its reputation as a result. It must continue to build on the Environment Capital culture within the Council and throughout wider city stakeholders and the next stages must also include a range of projects and activities aimed at supporting the Environment Capital agenda. The Committee had previously seen early drafts of the city wide Development Plan which would be updated and improved as part of this work. The Council

and other partners also needed to be aware of the impact of their activities and decisions on the environmental and wider sustainability agendas.

The Leader and Deputy Leader of the Council together with the Cabinet Member for Environment Capital were committed to launching the Environment Capital approach this autumn and three work streams had now been established:-

**Stakeholder Engagement:** The Director of Environment Capital with support from GPP colleagues was working with partners to galvanise support for and input to the Environment Capital approach which would build and maintain a common approach and culture. This would involve delivering a clear definition, an outward facing prospectus and a briefing document aimed at all city ambassadors. To succeed, Environment Capital must also deliver improved outcomes for local residents and communities.

**Policy Development:** This would include the replacement of the Council's Environment Policy (2000) with a newly developed Environment Capital Policy which would form part of the Council's Major Policy Framework. The sustainable growth of the city would be supported by an Environment Capital Supplementary Planning Document (SPD) which would drive sustainable developments across the city building on the Environment Capital Core Strategy policy.

**Marketing:** A newly formed team was leading the development of a marketing strategy to ensure that the new approach enhanced the city's regional, national and international profile. This profile would, in turn, support inward investment and economic development.

The Cabinet Member advised that whilst environment capital was well imbedded one of the next steps would be to look at whether the public were aware of what we were trying to achieve. We needed to become 'Action Peterborough' and not 'Brand Peterborough'.

Observations and questions were raised around the following areas:

- Private businesses often produced large amounts of waste, were the Cabinet Member and officers talking to the Chamber of Commerce to see how environment capital encompassed them? *Officers were talking to them and not just about waste. Performance on the national indicators for recycling was currently falling but this was due to changes in packaging and people making more informed choices about how they brought products.*
- How did our drop in recycling compare to other cities? *The Cabinet Member believed our performance put us mid-table but we were one of the highest ranked unitary authorities.*
- How did the Cabinet Member and officers plan to embed the environment capital agenda down at community level? *We were currently not doing enough in the communities but we were looking to do more with Travelchoice and the Climate Change Team. The Climate Change Team were keen to go out into local areas and were looking to reach out to councillors to invite them into their areas. New builds at schools, which showed the children how things worked, were also working very well.*
- How could the work be co-ordinated down to communities, as it appeared to be done in a very ad-hoc way? *Neighbourhood Councils could be used as a way to spread the word. The Cabinet Member was very happy to take back any suggestions on how it could be done better.*
- How could issues such as carbon reduction be taken down to a local level? *Our carbon emissions were measured as an authority but we were looking to drive carbon reduction out as currently schools were responsible for about 50% of our emissions.*
- Some housing tenants found it difficult to get work done on their homes such as improving insulation as it was often not clear how to get the work done. *The Cabinet Member would take that comment on board.*

- The Cabinet Member advised that it could be possible to perhaps look at building something into staff's contracts about having a responsibility for environment capital. Also, perhaps including a green objective in staff's Performance and Development Reviews.
- IBM were using Peterborough in their cinema adverts nationally and this needed to be shouted about more. *The Peterborough Model, which we were working with IBM on, was receiving large amounts of international recognition. Regardless of any other authorities using it, it would always be referred to as the Peterborough Model.*
- Whilst members supported the aspiration to become the Environment Capital what was the timeline and what measures would we have to achieve before we could declare ourselves? *We were looking to launch environment capital around October/November and were currently looking for a suitable platform to launch it, for example, the Christmas lights switch on. As there was nothing that defined environment capital we were looking at what wording to use.*
- Who were the stakeholders we were looking to engage? *The Council, GPP, PECT and Opportunity Peterborough were looking to appoint an environment capital champion to take forward the work. A large range of other organisations were also supporting the work.*
- Liaison with local businesses outside of the environment sector was important. Everyone supported the aspiration but needed something to grab on to about how and when we would achieve it. The timeline was still too vague.
- Had the City thought about working towards European Environment City? *We were currently one of four environment cities in the UK but we could look at what was needed for European environment city.*
- We needed to look at having a high profile figurehead for environment capital, similar to how Roy Kinnear was used by the Development Corporation in the seventies. *At the recent green carpet film awards, Chris Packham and Stephen Fry were both featured supporting what we were trying to achieve in Peterborough.*

## **ACTION AGREED**

To note the current progress on Environment Capital.

## **6. Scrutiny Big Debate - Issues Paper**

The report advised the Committee of the outcomes of the Scrutiny Big Debate event which was held in February 2010.

The Big Debate had involved an investigation by the four Scrutiny Committees in to how the economic downturn had affected the City in terms of its aspirations for growth, levels of crime, requirements to support vulnerable people and its credentials for environmental sustainability with particular reference to transport. It was a pioneering piece of work that had been designed and delivered in consultation with the Centre for Public Scrutiny.

The scope of the review for this Committee had been to look at how the City could continue to grow and overcome the effects of the economic downturn. The event had been held at the Town Hall on 17 February 2010 and involved representatives from various organisations who gave their personal perspectives on the future of the city. The event provoked lots of discussion and there had been a significant amount of positive feedback from attendees. Following workshops which were held on the evening a number of issues were suggested to take forward for further work. The Committee were now asked to delegate to the Group Representatives consideration of which items should be added to the Committee's work programme.

Observations and questions were raised around the following areas:

- The issue around building more executive family homes to encourage senior managers to live inside rather than outside the city had been discussed for a long time. It would be helpful to receive updates on what was happening at future meetings during the year.

#### **ACTIONS AGREED**

- (i) To note the outcomes from the Scrutiny Big Debate.
- (ii) To receive an update on the progress of the outcomes at a future meeting.
- (iii) To receive updates on the building of executive family homes at our meetings in November 2010 and March 2011.

#### **7. Forward Plan of Key Decisions**

The latest version of the Forward Plan, showing details of the key decisions that the Leader of the Council believed the Cabinet or individual Cabinet Members would be making over the next four months, was received.

The Chairman advised that he had recently used his urgency powers in relation to an Executive Decision relating to the Bridges Refurbishment Programme as he was satisfied that any delay in the implementation of the decision would have prejudiced both the Council's and the public interest.

#### **ACTION AGREED**

To note the latest version of the Forward Plan.

#### **8. Work Programme**

We considered the Work Programme for 2010/11.

We considered the items which were still to be scheduled. We requested that a report on the SERCO ICT Managed Service contract be brought to the meeting in November, along with an update on the site allocations document.

#### **ACTION AGREED**

To confirm the work programme for 2010/11.

#### **9. Date of Next Meeting**

Tuesday 14 September 2010 at 7pm

CHAIRMAN  
7.00 - 7.48 pm

<b>SUSTAINABLE GROWTH SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 5</b>
<b>14 SEPTEMBER 2010</b>	<b>Public Report</b>

## Report of the Solicitor to the Council

Contact Officer(s) – Louise Tyers, Scrutiny Manager

Contact Details – (01733) 452284 or email [louise.tyers@peterborough.gov.uk](mailto:louise.tyers@peterborough.gov.uk)

### PROGRESS ON THE DELIVERY OF THE GROWTH, STRATEGIC PLANNING AND ECONOMIC DEVELOPMENT PORTFOLIO

#### 1. PURPOSE

- 1.1 This report is to advise the Committee that the Leader of the Council and Portfolio Holder for Growth, Strategic Planning and Economic Development will be in attendance to discuss the progress made in the delivery of this important portfolio.

#### 2. RECOMMENDATIONS

- 2.1 To consider and comment on the delivery made on the Growth, Strategic Planning and Economic Development portfolio and to make any appropriate recommendations.

#### 3. BACKGROUND

- 3.1 The Growth, Strategic Planning and Economic Development portfolio has the following areas of responsibility:

- a) Strategic Planning Authority including minerals and waste
- b) Strategic Housing;
- c) Affordable Housing;
- d) The City Council's Economic Development and Regeneration
- e) Infrastructure development, Strategic Transport and Local Transport Plan;
- f) The City Council's Growth Strategy;
- g) Senior Management Arrangements

#### 4. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

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<b>SUSTAINABLE GROWTH SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 6</b>
<b>14 SEPTEMBER 2010</b>	<b>Public Report</b>

## **Report of the Executive Director of Operations**

**Contact Officer(s) – Paul Phillipson, Executive Director of Operations**

**Contact Details – (01733) 453455 or email paul.phillipson@peterborough.gov.uk**

### **CENSUS 2011**

#### **1. PURPOSE**

- 1.1 To inform the Committee that a presentation on the Census 2011 will be given which will explain its importance and the role the Council will play in the Census.

#### **2. RECOMMENDATIONS**

- 2.1 To consider and comment on the presentation and if felt appropriate to make any recommendations.

#### **3. BACKGROUND**

- 3.1 Every 10 years the Office for National Statistics (ONS) carries out a census to find out more about the people who live in England and Wales and about the make up of local neighbourhoods. The Census asks about work, health, national identity, citizenship, ethnic background, education, second homes, language, religion, marital status etc. A presentation giving more detail is attached at Appendix 1.
- 3.2 The next Census will take place on Sunday 27 March 2011, when the ONS will be sending out questionnaires for around 25 million households to complete.

#### **4. KEY ISSUES**

- 4.1 The City Council relies on the census population statistics to receive the government funding it needs for public services. How much the Council receives is directly related to how many and what kind of people the census says live in our area, so it is important that everyone takes part.



#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

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# Census 2011



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### Why complete the Census?

**"Getting accurate population estimates is essential to help all local authorities plan local services and meet the needs of our communities. It provides evidence to shape and make decisions about education, health, leisure and other essential facilities and services that help to improve the places in which we live and work."**

Barry Quirk - Chief Executive of Lewisham Council and census regional champion for London



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### Aims of the Census?



**What are the aims of the Census?**

- To produce high quality population estimates
- To meet user needs for new information

**How will the aims be met?**

- To maintain overall response rate but improve rates in the hardest to count areas and groups
- To improve quality assurance and increase trust in result
- To produce flexible outputs





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### Security & Confidentiality

- Security & confidentiality are top priorities for census
- 200 year track record of census security
- Results only released after 100 years for family historians
- Confidentiality protected by law
- All census staff sign confidentiality declaration
- Census data does not leave UK
- Strict physical and IT security
- Independent security reviews to be carried out



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### What are the Census Milestones?

July 10	• Project Team on Board
Sep 10	• Address Checking Complete
Nov 10	• Census Testing
Feb 11	• Postal Questionnaires Begin
27 Mar 11	• Hand Delivered Questionnaires Begin
Apr 11	• CENSUS DAY
June 11	• Census Completion Period Ends
	• Data Processing Commences



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### Local People for Local Census

How can the local people help?

- Recruitment by ONS for the Census – field staff
- Your local people need to apply
- Local people have local knowledge which is invaluable for the Census
- Hard to count community more likely to respond to local people
- For details visit: [www.censusjobs.co.uk](http://www.censusjobs.co.uk)



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### How is PCC helping?

Peterborough City Council support is vital to achieve a high quality Census

- Project group set up – focusing on hard to count groups
- Supporting the recruitment of local field staff
- Targeted localised publicity
- Provide local area information on hard to count groups
- Facilitate access to community groups
- Provision of local information to support quality assurance



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### Your turn to help...

Census exercise

- Who are the hard to count groups in your area?
- Why are they hard to count?
- What do you think we need to do to ensure they complete the Census?



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### Next Steps

- Set-up of Census Working Group
  - Core team of people to focus on delivering the Census in Peterborough
- Gather your outputs to develop plan of engagement with your neighbourhood
- Continue to engage with ONS to ensure they maximise the number of Census returns!



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**Key Contacts**

- **Your Assistant Census Liaison Manager:**
  - Name: Jeff Grace
  - Tel: 01733 863805
  - Email: [Jeff.Grace@Peterborough.gov.uk](mailto:Jeff.Grace@Peterborough.gov.uk)
- **Census media relations and editorial team:**
  - Email: [2011CensusLAcomms@ons.gsi.gov.uk](mailto:2011CensusLAcomms@ons.gsi.gov.uk)



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**Questions?**



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<b>SUSTAINABLE GROWTH SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 7</b>
<b>14 SEPTEMBER 2010</b>	<b>Public Report</b>

## **Report of the Solicitor to the Council**

**Report Author** – Louise Tyers, Scrutiny Manager

**Contact Details** – 01733 452284 or email [louise.tyers@peterborough.gov.uk](mailto:louise.tyers@peterborough.gov.uk)

### **FORWARD PLAN – SEPTEMBER TO DECEMBER 2010**

#### **1. PURPOSE**

- 1.1 This is a regular report to the Sustainable Growth Scrutiny Committee outlining the content of the Council's Forward Plan.

#### **2. RECOMMENDATIONS**

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

#### **3. BACKGROUND**

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.

#### **4. CONSULTATION**

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

#### **6. APPENDICES**

Appendix 1 – Forward Plan of Executive Decisions

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**PETERBOROUGH CITY  
COUNCIL'S FORWARD PLAN  
1 SEPTEMBER 2010 TO 31 DECEMBER 2010**

## FORWARD PLAN OF KEY DECISIONS - 1 SEPTEMBER 2010 TO 31 DECEMBER 2010

During the period from 1 September 2010 To 31 December 2010 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [alexander.daynes@peterborough.gov.uk](mailto:alexander.daynes@peterborough.gov.uk) or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

- Delivery of the Council's Capital Receipt Programme through the sale of surplus Allotment land off Fletton High Street/Monarch Avenue
- Delivery of the Council's Capital Receipt Programme through the Sale of land adjacent to PRU (former Honeyhill School) Paston Ridings
- Delivery of the Council's Capital Receipt Programme through the Sale of Coneygree Lodge, Coneygree Road
- Delivery of the Council's Capital Receipt Programme through the Sale of Land and Buildings - Vawser Lodge Thorpe Road
- Delivery of the Council's Capital Receipt Programme through the sale of Land at Dickens Street Car Park
- Museum Capital Project
- Novation of Contract: Materials Recycling Facility
- Ormiston Bushfield Academy - Development Agreement
- Peterborough Local Investment Plan
- Review of Charges for Allotments
- Scheme of works at the Triangle, New England - Award of Contract
- Stanground South Primary School – stage 5

## SEPTEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>The Future of Peterborough Community Services (the provider arm of the Primary Care Trust)</b> For Cabinet to approve proposals from the Primary Care Trust regarding the future of Peterborough Community Services, including adult social care.</p>	September 2010	<b>Cabinet</b>	Scrutiny Commission for Health Issues	Internal Departments and Relevant Stakeholders as appropriate.	Denise Radley Executive Director of Adult Social Services & Performance Tel: 01733 758444 denise.radley@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Award of Contract - Heltwate School</b> To award the contract for refurbishment of the school</p>	September 2010	<b>Cabinet Member for Education, Skills and University</b>	Creating Opportunities and Tackling Inequalities	Internal departments as appropriate	Alison Chambers Asset Development Officer  alison.chambers@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

<p><b>Legal Services for the Medium Term Financial Strategy</b> To appoint a legal services partner for the provision of legal advice in relation to the MTFS who have experience of implementing joint ventures, designing financial models for major construction and development projects and providing legal agreements and design work.</p>	September 2010	<b>Cabinet Member for Resources</b>	Sustainable Growth	Internal Departments and Relevant Stakeholders as appropriate.	Andrew Cox Senior Category Manager  andy.cox@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Floating Support Contract: Cross Keys Homes Extension of Contract</b> Extension of contract to provide a generic floating support service for clients with housing support needs.</p>	September 2010	<b>Cabinet Member for Housing, Neighbourhoods and Planning</b>	Strong and Supportive Communities	Internal Departments and Relevant Stakeholders as appropriate.	Belinda Child Housing Strategic Manager  belinda.child@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Grant Support to Anglia Ruskin University</b> The approval of a capital grant to support Anglia Ruskin University's purchase and refurbishment of the Guild House.</p>	September 2010	<b>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</b>	Creating Opportunities and Tackling Inequalities	Internal Departments and Relevant Stakeholders as appropriate.	Howard Bright Growth Delivery Manager Tel: 452619 howard.bright@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

<p><b>Stanground South Primary School - stage five</b> A decision is required to determine the 'School Competition' for South Stanground being run in accordance with the legislation relating to the commissioning of a new school for this development. Bids were invited (through the competition process) and one bid was received. The Cabinet Member for Education, Skills and University will decide whether to accept or reject the bid received.</p>	September 2010	<b>Cabinet Member for Education, Skills and University</b>	Creating Opportunities and Tackling Inequalities	Internal Departments and Relevant Stakeholders as appropriate.	Alison Chambers Asset Development Officer  alison.chambers@peterborough.gov.uk	Public report will be available from the governance team one week before the decision is taken.
<p><b>Passenger Transport Framework Tender</b> Requirements for special educational needs and mainstream school contract.</p>	September 2010	<b>Cabinet Member for Education, Skills and University</b>	Creating Opportunities and Tackling Inequalities	Internal stakeholders.	Cathy Summers Team Manager - Passenger Transport Contracts and Planning  cathy.summers@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

<p><b>Ormiston Bushfield Academy - Development Agreement</b> To enter into a Development Agreement with Ormiston Academies Trust for the development of the Ormiston Bushfield Academy.</p>	September 2010	<b>Cabinet Member for Education, Skills and University</b>	Creating Opportunities and Tackling Inequalities	Internal and external stakeholders as appropriate.	Brian Howard PFI Project Manager Tel: 01733 863976 brian.howard@peterborough.gov.uk	Public report will be available from the governance team one week before the decision is taken.
<p><b>Ormiston Bushfield Academy</b> To award a contract to design &amp; build the new Ormiston Bushfield Academy school buildings from the Partnerships for Schools National Framework of Contractors.</p>	September 2010	<b>Chief Executive</b>	Creating Opportunities and Tackling Inequalities	Internal Departments and Relevant Stakeholders as appropriate.	Brian Howard PFI Project Manager Tel: 01733 863976 brian.howard@peterborough.gov.uk	None.
<p><b>Extension of the Banking Services Contract with Barclays Bank</b> Peterborough City Council's contract with Barclays Bank who provide our banking services is due to expire on the 30<sup>th</sup> September 2010 and the contract needs to be extended for a further 2 years.</p>	September 2010	<b>Cabinet Member for Resources</b>	Sustainable Growth	Internal Departments and Relevant Stakeholders as appropriate.	Sian Warren Capital Accounting Manager Tel: 863924 sian.warren@peterborough.gov.uk	Public Report will be available from the governance Team one week before the decision is taken

<p><b>Delivery of the Council's Capital Receipt Programme through the sale of surplus Allotment land off Fletton High Street/Monarch Avenue</b></p> <p>To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director - Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of surplus land at Fletton High Street/Monarch Avenue.</p>	<p>September 2010</p>	<p><b>Cabinet Member for Resources</b></p>	<p>Sustainable Growth Scrutiny Committee</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments and external stakeholders as appropriate.</p>	<p>Executive Director - Strategic Resources</p> <p>John.harrison@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>
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<p><b>Delivery of the Council's Capital Receipt Programme through the Sale of land adjacent to PRU (former Honeyhill School) Paston Ridings</b> To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of land adjacent to the former Honeyhill School.</p>	September 2010	<b>Cabinet Member for Resources</b>	Sustainable Growth Scrutiny Committee	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.	Executive Director - Strategic Resources  John.harrison@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Delivery of the Council's Capital Receipt Programme through the Sale of Coneygree Lodge, Coneygree Road</b> To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Coneygree Lodge at Coneygree Road.</p>	September 2010	<b>Cabinet Member for Resources</b>	Sustainable Growth Scrutiny Committee	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate	Executive Director - Strategic Resources  John.harrison@peterborough.gov.uk	Public report will be available from the Governance team one week before the decision is made



<p><b>Review of Charges for Allotments</b> To agree the charges for the use of Allotments for the forthcoming year.</p>	September 2010	<b>Cabinet Member for Resources</b>	Sustainable Growth Scrutiny Committee	Relevant ward members, internal Departments and external stakeholders as appropriate.	Commercial Services Director  Mike.heath@peterborough.gov.uk	Public report will be available from the Governance team one week before the decision is made
<p><b>Section 75 Pooled funding arrangements for substance misuse services</b> Variation to the existing partnership agreement under the National Health Act 2006 to pool funding from NHS Peterborough and PCC to commission drugs services. The variation takes into account the slight changes to governance and structure of the former Drug and Alcohol Action Team, now part of the Safer Peterborough Partnership, and additional funding made available to NHS Peterborough for integrated drug treatment within HMP Peterborough.</p>	September 2010	<b>Cabinet Member for Resources</b>	Scrutiny Commission for Health Issues	Internal stakeholders as appropriate	Karen Kibblewhite Community Safety And Substance Misuse Manager Tel: 01733 864122 karen.kibblewhite@peterborough.gov.uk	Public report will be available from the Governance team one week before the decision is made

<p><b>Novation of Contract: Materials Recycling Facility</b> Decision to allow a transfer of the existing contract for the materials recycling facility from Viridor Resource Peterborough Limited to Viridor Waste Management Limited.</p>	September 2010	<b>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</b>	Environment Capital	Internal and External Stakeholders as appropriate	Margaret Welton Principal Lawyer - Waste 2020 Tel: 01733 452226 margaret.welton@peterborough.gov.uk	Public report will be available from the governance team one week before the decision is taken.
<p><b>Peterborough Local Investment Plan</b> Document for submission to the Homes and Communities Agency, drawn largely from the Integrated Development Programme (Adopted December 2009). The LIP is the first stage towards applying for funding from the HCA for primarily housing-related project aspirations in the City.</p>	September 2010	<b>Leader of the Council</b>	Sustainable Growth	Internal and External stakeholders as appropriate.	Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 384530 andrew.edwards@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken.
<p><b>Museum Capital Project</b> To allocate funding to the Museum Redevelopment project to provide match funding for a Heritage Lottery Funding bid.</p>	September 2010	<b>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</b>	Strong and Supportive Communities	Consultation will take place with relevant internal stakeholders as appropriate	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.Pilsworth@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken.

## OCTOBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Scheme of works at the Triangle, New England - Award of Contract</b> Award of contract to construct Triangle Safety Scheme through Midlands Highways Alliance (MHA) – Medium Schemes Framework 1 (MSF) contract.</p>	<p>October 2010</p>	<p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p>	<p>Environment Capital</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Stuart Mounfield Senior Engineer Tel: 01733 453598 stuart.mounfield@peterborough.gov.uk</p>	<p>Public Report will be available from the governance team one week before the decision is taken.</p>
<p><b>Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park</b> To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park.</p>	<p>October 2010</p>	<p><b>Cabinet Member for Resources</b></p>	<p>Sustainable Growth</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments &amp; external stakeholders as appropriate.</p>	<p>Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 384530 andrew.edwards@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>

<p><b>Delivery of the Council's Capital Receipt Programme through the Sale of Land and Buildings - Vawser Lodge Thorpe Road</b></p> <p>To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Vawser Lodge</p>	<p>October 2010</p>	<p><b>Cabinet Member for Resources</b></p>	<p>Sustainable Growth</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments &amp; external stakeholders as appropriate</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken</p>
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## NOVEMBER

There are currently no Key Decisions scheduled for November.

## DECEMBER

There are currently no Key Decisions scheduled for December.

**SUSTAINABLE GROWTH SCRUTINY COMMITTEE  
WORK PROGRAMME 2010/11**

Meeting Date	Item	Progress
<b>9 November 2010</b> (Papers to be despatched on 1 November 2010)	<b>Medium Term Financial Plan 2011/12 to 2015/16</b> To scrutinise the Medium Term Financial Plan for 2011/12 to 2015/16. <b>Contact Officer: John Harrison/Steven Pilsworth</b>	
	<b>Progress on the Delivery of the Resources Portfolio (Councillor Seaton)</b> To scrutinise the progress of the Resources Portfolio. <b>Contact Officer: Louise Tyers</b>	Councillor Seaton has confirmed his attendance.
	<b>Review of the Use of Consultants</b> To consider the report from the Review Group on the Use of Consultants. <b>Contact Officer: Karen Whatley</b>	
	<b>Peterborough City Services – Update on Lot 3: Various Operational Services</b> To scrutinise the progress to date on the future of PCS and what the implications are for the City Council. <b>Contact Officer: Mike Heath</b>	
	<b>Update on the ICT Managed Service</b> To scrutinise the implementation of the ICT Managed Service contract. <b>Contact Officer: Paul Tonks</b>	
	<b>Provision of Executive Family Homes</b> To receive an update on the provision of executive family homes. <b>Contact Officer: TBC</b>	Follow up from the scrutiny big debate.
<b>6 January 2011</b> (Papers to be despatched on 24 December 2010)	<b>Scrutiny of the Budget 2011/12 and Medium Term Financial Plan</b> To scrutinise the Executive’s proposals for the Budget 2011/12 and Medium Term Financial Plan. <b>Contact Officer: John Harrison/Steven Pilsworth</b>	

<b>13 January 2011</b> (Papers to be despatched on 5 January 2011)	<b>Scrutiny of the Budget 2011/12 and Medium Term Financial Plan</b> To scrutinise the Executive's proposals for the Budget 2011/12 and Medium Term Financial Plan. <b>Contact Officer: John Harrison/Steven Pilsworth</b>	
<b>1 February 2011</b> (Papers to be despatched on 24 January 2011)	<b>Peterborough City Services – Update on Lot 3: Various Operational Services</b> To scrutinise the progress to date on the future of PCS and what the implications are for the City Council. <b>Contact Officer: Mike Heath</b>	
	<b>Annual Human Resources Monitoring Report</b> To scrutinise the annual HR Monitoring Report. <b>Contact Officer: Mike Kealey</b>	
<b>15 March 2011</b> (Papers to be despatched on 7 March 2011)	<b>Progress on the Delivery of the Growth, Strategic Planning &amp; Economic Development and Resources Portfolios (Councillors Cereste and Seaton)</b> To scrutinise the progress of the Growth and Resources Portfolios. <b>Contact Officer: Louise Tyers</b>	
	<b>Building of Executive Family Homes</b> To receive an update on the provision of executive family homes. <b>Contact Officer: TBC</b>	Follow up from the scrutiny big debate.

#### ITEMS TO BE SCHEDULED

- **Peterborough Integrated Development Programme** - to further scrutinise the draft Integrated Development Programme which sets out the priorities for infrastructure provision to facilitate growth and regeneration of the City.
- **Complaints Monitoring Report 2009/10** - to scrutinise the annual complaints report 2009/10 and identify any areas of concern.